



## February 14, 2024 Board Minutes

**Date:** February 14, 2024

**Location:** Zoom/Telephone Call-in Meeting

**Minutes Taken By:** Tracey Long

**Time:** Meeting called to order at 11:02 am CST by Jon McFatter

**ELCNWF Staff members present in person:** Suzan Gage, Executive Director; Matt Bonner, Administrative Director; Lindsay Holmes, Education Services Director

**ELCNWF Staff present via Phone/Zoom:** Sam Sweazy, Finance Director; Ken Whittaker, Operations Director; Chelsea Ranew, Special Projects Director; Tracey Long, Administrative Support Specialist

**Guests present:** None

**Full Board:**  Yes  No Quorum: Yes In attendance: 18/23

**Executive Comm.**  Yes  No

**Roll Call to Include Board Members on Zoom/Telephone:** Yes

Executive Committee	First Name	Last Name	Present	Present Via Phone/Zoom	Excused Absence	Unexcused Absence
●	Tony	Bennett		1		
	Rachel	Chima		1		
	Traci	Corbin			1	
	Irvin	Clark			1	
	Sharon	Gaskin		1		
	Zach	Gilmore		1		
	Kenneth	Griffin			1	
●	Tiffani	Hinds		1		
	Jeanne	Hitchcock		1		
	Miatta	Jalaber		1		
	Missy	Lee		1		
	Gina	McAllister			1	
●	Jon	McFatter (P)	1			
	Mary	McKenzie			1	
	Juliana	Melara		1		
	Johanna	Plummer		1		
●	Renae	Rountree		1		
	Joe	Seabrook		1		
	Joe	Taylor		1		
	Richard	Williams		1		
●	Myrtis	Wynn		1		
	Erin	Johnson		1		
	Veronica	Watkins		1		
		<b>Total</b>	<b>1</b>	<b>17</b>	<b>5</b>	

**Utilization Report for Direct Services**

We reimburse contracted providers in each of the seven counties served. The information below shows the payment to School Readiness and VPK providers for direct services (slots) and compares the previous month.

SCHOOL READINESS		
	November 2023	December 2023
<u>School Readiness</u>	SR Slot Dollars – \$1,319,187.67	SR Slot Dollars – \$1,101,892.83
Payments to Child Care Providers for Direct Services (Slots)	Children Paid – 2,194	Children Paid – 2,210
VOLUNTARY PREKINDERGARTEN		
	November 2023	December 2023
<u>VPK Program</u>	VPK Payments –\$417,875.52	VPK Payments –\$359,880.77
Payments to Child Care for VPK services	Children Paid – 1,614	Children Paid – 1,604

**1. CALL TO ORDER AND INTRODUCTION OF MEMBERS, GUESTS, AND STAFF**

**2. APPROVAL OF MEETING AGENDA – Jon McFatter**

***VOTE NEEDED: To approve the meeting agenda as presented.***

**MOTION:** Richard Williams moved to approve the meeting agenda as presented

***Seconded by*** Zach Gilmore

***Motion carried unanimously*** with no members recusing from vote.

**3. ADOPTION OF CONSENT AGENDA ITEMS – Jon McFatter**

**3.1.** Minutes: Board Meeting January 10, 2024 (*See DRAFT Minutes*)

**3.2.** Credit Card Transaction Report (*See Regions Credit Card Analysis & Statement December 2023*)

**3.3.** Revenue and Expenditures (December 2023)

**3.4.** Surplus Inventory Disposal (Surplus Property Form)

***VOTE NEEDED: Approve the consent agenda as presented.***

**MOTION:** Joseph Taylor moved to approve the consent agenda as presented

***Seconded by*** Sharon Gaskin

***Motion carried unanimously*** with no members recusing from vote.

**4. COMMITTEE/FULL BOARD REPORTS – Jon McFatter**

**4.1. Executive Committee- Tony Bennett – Vote needed**

**4.1.1.** Family Needs Assessment RFP Award

The Coalition recently released a Request for Proposals (RFP) for completing a 2024 community

needs assessment highlighting identified needs and requested resources for families with children ages birth to eight (B-8) as part of the ARPA Discretionary grant funds expenditure plan. Proposals were received. The ELCNWF Evaluation Committee evaluated proposals received by the deadline and presented their recommendation for award at the executive board meeting.

The following agencies submitted proposals by the deadline:

- Public Works
- Children’s Forum
- Initium Health
- Tribeca Systems

After meeting with the selection committee, it was unanimous to recommend awarding Public Works for the Family Needs Assessment RFP. The Executive Committee unanimously approved during their January 22, 2024, Executive Committee meeting.

***VOTE NEEDED: Ratify Family Needs Assessment award to Public Works.***

**MOTION:** Tiffany Hinds moved to ratify the Family Needs assessment award to Public Works as recommended.

***Seconded by*** Jeanne Hitchcock

***Motion carried unanimously*** with no members recusing from vote.

**4.2. Finance Committee – Tiffani Hinds**

4.2.1. FY23 Audit Update

The ELCNWF’s audit firm, Moss, Krusick and Associates are currently working to complete the FY23 audit. We have received the FY23 revenue confirmations from DEL and MKA anticipates presenting the draft audit report to the board at the March 13<sup>th</sup> board meeting.

4.2.2 FY23 DEL Fiscal Monitoring Report Update

ELCNWF is still working with DEL on the preliminary finding to the FY23 fiscal monitoring draft report that was shared with the Board at the January 10<sup>th</sup> board meeting. A final report will be shared with the board at an upcoming board meeting as soon as it is available.

**4.3. Policy and Personnel Committee- Mary McKenzie**

4.3.1 School Readiness Policy Revisions – Vote needed

ELCNWF staff recently completed a review of School Readiness (SR) program policies in preparation for the upcoming DEL Accountability Monitoring. It was determined that several policies needed to be updated to align with changes to Florida Statute and/or rule. The following is a list of policies that needed revisions and are presented for approval:

- 4.3.1.1. SR Application and Wait List Policy and Procedure
- 4.3.1.2. SR Eligibility and Enrollment Policy and Procedure
- 4.3.1.3. SR Sliding Fee Scale and Fee Waiver Policy
- 4.3.1.4. SR Provider Contract Monitoring Policy
- 4.3.1.5. SR Provider Contract Enforcement Policy

***VOTE NEEDED: Approve the policy as presented.***

**MOTION:** Tony Bennett moved to approve the School Readiness Policy Revisions as presented.

***Seconded by*** Sharon Gaskin

***Motion carried unanimously*** with no members recusing from vote.

4.3.2 VPK Child Eligibility – Vote needed

ELCNWF staff recently completed a review of Voluntary Prekindergarten (VPK) program policies in preparation for the upcoming DEL Accountability Monitoring. It was determined that one policy needed to be updated to align with changes to Florida Statute and/or rule. The following is policy that needed revisions and is presented for approval:

4.3.1.6. VPK Eligibility Policy and Procedure

***VOTE NEEDED: Approve the policy as presented.***

**MOTION:** Renae Roundtree moved to approve the VPK Eligibility Policy and Procedure as presented.

***Seconded by*** Miatta Jalaber

***Motion carried unanimously*** with no members recusing from vote.

**4.4. Education and Program Committee- Suzan Gage**

4.4.1 FY25 Additional Provider Holidays – Vote needed

As a follow up to feedback from the January 10<sup>th</sup> board meeting, ELCNWF staff recommend adding two “floating” holidays to the approved FY25 provider paid holiday list as shown below. This would allow providers to be paid for the maximum twelve holidays allowed in the rule. Six paid holidays are set days and the other six would be “floating” holidays providers would select to be closed and receive payment for. Providers are required to notify the ELCNWF of the selected paid closure dates as part of completing their SR provider contract.

Changes to the selected dates must be submitted to the ELCNWF prior to the closure.

1. New Year's Day (January 1)
2. Memorial Day (last Monday in May)
3. Independence Day (July 4)
4. Labor Day (first Monday in September)
5. Thanksgiving Day (fourth Thursday in November)
6. Christmas Day (December 25)
7. Six (6) closure dates of the provider’s choosing

***VOTE NEEDED: Approve the addition of two paid “floating” holidays for providers as recommended.***

**MOTION:** Renae Roundtree moved to approve the addition of two paid “floating” holidays for providers as recommended.

***Seconded by*** Tiffany Hinds

***Motion carried unanimously*** with Sharon Gaskin and Jeanne Hitchcock recusing from vote.

## 5. EXECUTIVE DIRECTOR'S REPORT

### 5.1. Organization Update

#### 5.1.1. FY24 Additional Funding Request Update

ELCNWF received the re-obligation of \$400,000 for SR direct services from DEL at the end of January. This funding will allow the Coalition to continue serving children in the SR program at the current level. At the January 10<sup>th</sup> board meeting, the Board approved ELCNWF staff to request another \$500,000 in SR direct service funds to further reduce the wait list and position us to hopefully increase our FY25 direct service allocation in the event changes are made to the allocation methodology in the current fiscal year. Now that the last re-obligation request has been processed and payment has been issued, ELCNWF staff will submit the request for the additional \$500,000 by the end of February.

***VOTE: Motion to request additional funding at a minimum of \$500,000 and up to \$1.5 million based on projected expenditures.***

**MOTION:** Richard Williams made a motion, then amended his motion, to approve request for additional funding at a minimum of \$500,000 and up to \$1.5 million based on projected expenditures.

***Seconded by*** Jeanne Hitchcock

***Motion carried unanimously*** with no members recusing from vote.

#### 5.1.2. Legislative Updates

The 2024 legislative season began with committee meetings in September – regular session began January 9, 2024, with the deadline for filing bills for introduction at 12:00 noon on that day. The following the most recent schedule for some of the bills being tracked that impact early learning:

##### SENATE Events/Committee Meetings

- Wednesday, February 7
  - Session, 9:00am
    - SB 2500 – Appropriations
    - SB 2502 – GAA Implementing Bill
    - SB 2516 – Education
    - SB 7038 – Education
    - HB 1361 - Education
  - Special Order Calendar, 6:15pm
- Thursday, February 8
  - Finance & Tax, 10:45am
    - SB 820 – Child Care & Early Learning Providers
  - Education Appropriations, 2:00pm
    - SB 1026 – Early Learning
  - Session, 4:00pm
  - Special Order Calendar, 6:15pm
- Friday, February 9
  - Session, 9:00am

## HOUSE Events/Committee Meetings

- Wednesday, February 7 – *notice deadline, 2/5 at 4:30pm*
  - Education & Employment, 10:30am
  - Session, 2:00pm
    - HB 5001 – General Appropriations Act
    - HB 5101 – GAA Implementing Bill

### **5.1.3. Provider Process Updates**

The Executive Director recently solicited feedback from some providers and is putting some processes in place to enhance the ELCNWF/Provider partnership and relationship. Some of these processes include:

- 5.1.3.1 Bi-monthly in-person meetings with providers and the Executive Director beginning in April 2024
- 5.1.3.2 Create a way for providers and teachers who submit grants applications to receive notifications (preferably automated responses) to confirm receipt when applications are submitted through the ELCNWF's established systems.
- 5.1.3.3 Form an internal workgroup on how best to give director and teachers timely feedback on child developmental screening results for both moderate and severe concerns.
- 5.1.3.4 Explore a program that providers can opt into who would like to be assigned a specific ELCNWF Education Specialist to build relationships and support their individual needs. We anticipate this will be ready to launch in July 2024. Until then, providers may continue to request support through the current process of submitting their request through the ELCNWF's Redline email address.

### **5.1.4 Board Member Orientation – February 14, 2024**

ELCNWF will hold a virtual board orientation on February 14, 2024, immediately following the February board meeting via Zoom for new members, members who have not previously attended a board orientation, or any other members who would like a refresher on the ELCNWF's background and programs.

## **5.2. Monthly Service Numbers**

- 5.2.1. School Readiness and VPK Enrollment Numbers and SR Waitlist** (*See SR and VPK Enrollment Numbers and SR Waitlist through January 2024*)
- 5.2.2. Contracted Providers** (*See Total VPK Contracted Providers VS. VPK Programs with CLASS Scores as of January 2024*)
- 5.2.3. Education Services** (*See January 2024 Service Numbers for Education Services*)
- 5.2.4. Media Coverage/Activity/Events** (*See January 2024 Media Coverage Activity Events*)
- 5.2.5. Childcare Resource and Referral Numbers** (*See January 2024 Childcare Resource and Referral Service Numbers*)
- 5.2.6. Help Me Grow Service Numbers** (*See Help Me Grow December 2023 Data Snapshot*)
- 5.2.7. Inclusion/Child Service Numbers** (*See January 2024 Service Numbers for Child Services*)
- 5.2.8. Early Childhood Care Coordination** (*See January 2024 Service Numbers*)
- 5.2.9. Contracted Provider CLASS Scores** (*See January 2024 Service Numbers*)

### **5.3. Coalition Fraud Update-**

The Coalition currently has no suspected fraud case under investigation. The Coalition received notification that the one (1) case previously reported has been closed by the investigators with no further action to be taken.

### **5.4. Internal Monitoring (*See Internal Monitoring Reports*)**

5.4.1. SR and VPK Child Eligibility and Data Edit Reports

5.4.2 SR and VPK Provider Monitoring

5.4.3 Help Me Grow Northwest Florida

5.4.4 St. Joe Community Foundation – KPL, Learning Literacy, and Access for ALICE families.

## **6. DEPARTMENT OF CHILDREN AND FAMILIES REPORT**

No report

## **7. PUBLIC COMMENT:**

Members of the public are allowed up to 3 minutes each to address the board. There were no public guests in attendance.

Jon McFatter announced that his term as Board Chair and member of the Coalition has ended effective February 29, 2024. He encouraged board members to consider applying for the chair position and to continue to work diligently to fulfill the purpose of the Early Learning Coalition of Northwest Florida. Suzan presented Mr. McFatter with a plaque as a token of appreciation for his 15 years of service to the Coalition, children, and families.

## **8. NEXT MEETING: March 13, 2024**

## **9. ADJOURNED at 11:42 p.m. by Jon McFatter**

# FORM 88 MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME-FIRST NAME-MIDDLE NAME Gaskin, Sharon	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Early Learning Coalition of Northwest Florida, Inc.
MAILING ADDRESS P.O. Box 38	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY Wewahitchka	COUNTY Franklin/Gulf
DATE ON WHICH VOTE OCCURRED 2/1/2024	NAME OF POLITICAL SUBDIVISION:  MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

**IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:**

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, S\_h\_a\_r\_o\_n\_G\_a\_s\_k\_i\_n, hereby disclose that on F\_e\_b\_r\_u\_a\_r\_y\_1\_4, \_\_\_\_\_, 20\_\_\_\_\_ :

(a) A measure came or will come before my agency which (check one or more)

inured to my special private gain or loss;

inured to the special gain or loss of my business associate, \_\_\_\_\_

inured to the special gain or loss of my relative, \_\_\_\_\_

inured to the special gain or loss of H\_e\_a\_d\_s\_t\_a\_r\_t\_P\_r\_o\_v\_i\_d\_e\_r\_s \_\_\_\_\_, by

whom I am retained; or

inured to the special gain or loss of \_\_\_\_\_, which


is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ELCNWF board of directors approved an increase to the FY25 provider floating holidays.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

02/20/2024  
Date Filed

  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOTTO EXCEED \$10,000.

# FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <b>Jeanne Hitchcock</b>	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <b>Early Learning Coalition of Northwest Florida, Inc.</b>
MAILING ADDRESS <b>2351 Hwy 73 South</b>	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:
CITY COUNTY <b>Marianna Jackson</b>	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
DATE ON WHICH VOTE OCCURRED <b>2/1/2024</b>	NAME OF POLITICAL SUBDIVISION:  MY POSITION IS: <input checked="" type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

## WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

## INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a “relative” includes only the officer’s father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A “business associate” means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

\* \* \* \* \*

### ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

\* \* \* \* \*

### APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

**APPOINTED OFFICERS (continued)**

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

**DISCLOSURE OF LOCAL OFFICER'S INTEREST**

I, Jeanne Hitchcock, hereby disclose that on February 14, 20 24 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, \_\_\_\_\_ ;
- inured to the special gain or loss of my relative, \_\_\_\_\_ ;
- inured to the special gain or loss of Along the Way Learning Center, by whom I am retained; or
- inured to the special gain or loss of \_\_\_\_\_, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

ELCNWF board of directors approved an increase to the FY25 provider floating holidays.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

02/20/2024  
Date Filed

  
Jeanne Hitchcock (Feb 20, 2024 12:51 CST)  
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.






# Form 8B\_Voting Conflict\_Jeanne\_Hitchcock

Final Audit Report

2024-02-20

Created:	2024-02-20
By:	Tracey Long (tracey.long@elcnwf.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAPdTXi0MEgWSeD0rogpA3xf-V7fx5QzB8

## "Form 8B\_Voting Conflict\_Jeanne\_Hitchcock" History

-  Document created by Tracey Long (tracey.long@elcnwf.org)  
2024-02-20 - 4:48:56 PM GMT
-  Document emailed to Jeanne Hitchcock (atwkidz@aol.com) for signature  
2024-02-20 - 4:49:00 PM GMT
-  Email viewed by Jeanne Hitchcock (atwkidz@aol.com)  
2024-02-20 - 6:51:24 PM GMT
-  Document e-signed by Jeanne Hitchcock (atwkidz@aol.com)  
Signature Date: 2024-02-20 - 6:51:49 PM GMT - Time Source: server
-  Agreement completed.  
2024-02-20 - 6:51:49 PM GMT