



## January 11, 2023 Board Minutes

**Date:** January 11, 2023

**Location:** Zoom/Telephone Call-in Meeting

**Minutes Taken By:** Matt Bonner

**Time:** Meeting called to order at 11:02 am CT

**ELCNWF Staff members present:** Suzan Gage, Executive Director; Matt Bonner, Administrative Director; Ken Whittaker, Operations Director; Lindsay Holmes, Education Services Director; Donna Carnley, Child Services Director; Sam Sweazy, Finance Director; Chelsea Ranew, Contracts and Grants Manager, Sherry Massey, Administrative Support /Project Implementation Specialist

**Guests present:** None

**Full Board:** Yes No Quorum: Yes In attendance: 20/22

**Executive Comm.** Yes No

**Roll Call to Include Board Members on Zoom/Telephone:** Yes

Executive Committee	First Name	Last Name	Present	Present Via Phone/Zoom	Excused Absence	Unexcused Absence
●	Tony	Bennett		1		
	Rachel	Chima		1		
	Traci	Corbin		1		
	Sharon	Gaskin		1		
	Zach	Gilmore				1
	Kenny	Griffin		1		
	Tiffani	Hinds	1			
	Jeanne	Hitchcock		1		
	Miatta	Jalaber		1		
	Missy	Lee		1		
	Gina	McAllister		1		
●	Jon	McFatter (P)	1			
	Mary	McKenzie		1		
●	Juliana	Melara		1		
	Johanna	Plummer		1		
●	Renaë	Rountree		1		
	Joseph	Seabrook		1		
	Parnell	Smith				1
●	Jerry	Sowell		1		
	Joe	Taylor		1		
	Richard	Williams		1		
●	Myrtis	Wynn		1		
		<b>Total</b>	<b>2</b>	<b>18</b>		<b>2</b>

Utilization Report for Direct Services

We reimburse contracted providers in each of the seven counties served. The information below shows the payment to School Readiness and VPK providers for direct services (slots) and compares the previous month.

SCHOOL READINESS		
	October 2022	November 2022
<u>School Readiness</u>	SR Slot Dollars \$1,264,046	SR Slot Dollars \$1,428,721
Payments to Child Care Providers for Direct Services (Slots)	Children Paid – 2,352	Children Paid – 2,354
VOLUNTARY PREKINDERGARTEN		
	October 2022	November 2022
<u>VPK Program</u>	VPK Payments \$567,005	VPK Payments \$475,661
Payments to Child Care for VPK services	Children Paid- 1620	Children Paid- 1609

1. CALL TO ORDER AND INTRODUCTION OF MEMBERS, GUESTS, AND STAFF – Jon McFatter

2. APPROVAL OF MEETING AGENDA – Jon McFatter

***VOTE NEEDED: To approve the meeting agenda as presented.***

Motion: To approve the meeting agenda as presented.

Motion By: Tony Bennett

Motion Seconded By: Jerry Sowell

Member/s Recusing from Vote: No

The motion carried.

3. ADOPTION OF CONSENT AGENDA ITEMS – Jon McFatter

**3.1.** Minutes: Board Meeting December 14, 2022 *(See minutes including voting conflict disclosure forms)*

**3.2.** Credit Card Transaction Report: November 2022 *(See credit card statements)*

**3.3.** Revenue and Expenditures *(See R&E through 11.30.2022)*

**3.4.** School Readiness Workplan Update *(See ELCNWF SR Plan Guide and 2022-24 SR Plan Attachments)*

**3.5.** Surplus Property Disposal *(See Surplus Property Disposals)*

***VOTE NEEDED: To approve the consent agenda as presented.***

Motion: To approve the consent agenda as presented.

Motion By: Tony Bennett

Motion Seconded By: Jerry Sowell

Member/s Recusing from Vote: No

The motion carried.

#### 4. COMMITTEE/FULL BOARD REPORTS – Jon McFatter

##### 4.1. Executive Committee- Jon McFatter

No new information to present at this time.

##### 4.2. Finance Committee- Suzan Gage for Jerry Sowell

4.2.1. Unrestricted Cash Account Policy (*See Unrestricted Cash Policy*)

***VOTE NEEDED: To approve Unrestricted Cash Policy as presented.***

Motion: To approve the Unrestricted Cash Account Policy as presented.

Motion By: Jerry Sowell

Motion Seconded By: Sharon Gaskin

Member/s Recusing from Vote: No

The motion carried.

4.2.2. FY 2022 Audit Report- If available

Report not available at this time.

##### 4.3. Policy and Personnel Committee- Mary McKenzie

4.3.1. Gas Stipend Discussion Revisited

In July 2022, staff presented the board with a recommendation for an “Onsite Visit Stipend.”

Currently:

- The current state-approved mileage reimbursement rate is \$0.445 per mile, which was last increased per Florida Statute 112.061 in 2006 and, at this time, was the standard IRS mileage rate for claiming business expenses.
- The 2022 standard IRS mileage rate was \$0.625 a difference of \$0.18 compared to the current state-approved mileage rate.
- According to the chart below provided by GasBuddy, a tech company that monitors the fuel industry, average fuel prices began sharply increasing around 3/1/2022, which at that point in time was approximately \$3.50/gal.
- Average fuel prices exceeded \$4.00/gal around 3/9/2022.
- According to information provided by Corcoran Partners, Florida gas prices are rising after last week’s low, so expect ups and downs in 2023. Recent gasoline prices have moved back above \$3 a gallon in Florida and look to be trending upward. Florida is currently sitting a nickel higher than the national average for a gallon of regular unleaded at \$3.26.

- GasBuddy is predicting that we'll see gas prices move back above \$4 a gallon in 2023, and unless something unexpected takes place, we'll probably notice that happen during the summer.



At the next board meeting, staff will present a policy for board approval.

#### 4.4. Education and Program Committee-

No new information to present at this time.

### 5. EXECUTIVE DIRECTOR'S REPORT

#### 5.1. Organization Update

##### 5.1.1. ARPA Stabilization Funds

The Coalition has issued \$412,109 in ARPA Stabilization payments for November 2022. Altogether we have issued \$4,645,110 dollars to help with childcare stabilization. This funding is for ALL childcare providers, regardless of contract status.

##### 5.1.2. Additional Funding Request for School Readiness Services

In addition to Chancellor Mears attending the board meeting on December 14, 2022, Suzan, Ken, Matt, and Sam were able to meet in Tallahassee with Chancellor Mears and a few of his executive staff on Thursday, December 22 to review further the need for additional dollars for SR funding for the upcoming FY 24 and beyond.

Suzan announced that she received written notice from Chancellor Mears that ELCNWF will receive a revised Notice of Award (NOA) on or about January 25<sup>th</sup> showing the reallocation of the requested \$3.5 million to offset the projected FY23 deficit.

5.1.3. Legislative Delegation Member's Visits

Suzan and Matt are meeting with local legislative delegation members beginning this week. In addition, they are scheduling site visits at provider sites. Please let Suzan or Matt know if you would like to attend a site visit in your county with your local legislative member.

5.2. Service Numbers

5.2.1. School Readiness and VPK Enrollment Numbers and SR Waitlist (*See School Readiness and VPK Service Numbers and SR Waitlist*)

5.2.2. Contracted Providers & CLASS Scores (*See Contracted Providers and CLASS Scores*)

5.2.3. Education Services (*See Education and Child Services, Service Numbers*)

5.2.4. Media Coverage/Activity Events (*See Media Coverage*)

5.2.5. Child Care Resource and Referral Numbers (*See CCRR*)

5.2.6. Help Me Grow Service Numbers (*See Monthly HMG Data Snapshot*)

5.2.7. Inclusion and Mental Health Service Numbers (*See Child Services Numbers*)

5.2.8. Operation Kaleidoscope Wow Document (*See OK Wow Document*)

5.3. Coalition Fraud Update – One case was submitted and is still under review.

5.4. Internal Monitoring-

No internal monitoring in December.

6. DEPARTMENT OF CHILDREN AND FAMILIES REPORT- New Counselor, Kathryn Shae Johnson coming aboard to serve as the new Circuit 14 child care licensing counselor.

7. PUBLIC COMMENT- No public comments.

8. NEXT MEETING: February 8, 2023

9. ADJOURN- 11:21 am CT