



February 08, 2023 Board Minutes

Date: February 08, 2023

Location: Zoom/Telephone Call-in Meeting

Minutes Taken By: Matt Bonner

Time: Meeting called to order at 11:06 am CT- Jon McFatter

ELCNWF Staff members present: Suzan Gage, Executive Director; Matt Bonner, Administrative Director; Ken Whittaker, Operations Director; Lindsay Holmes, Education Services Director; Donna Carnley, Child Services Director; Sam Sweazy, Finance Director; Sherry Massey, Administrative Support /Project Implementation Specialist

Guests present: Ed Moss, John Duffy, Kelsie Burke, MKA

Full Board: Yes No Quorum: Yes In attendance: 13/22

Executive Comm. Yes No

Roll Call to Include Board Members on Zoom/Telephone: Yes

Executive Committee	First Name	Last Name	Present	Present Via Phone/Zoom	Excused Absence	Unexcused Absence
●	Tony	Bennett	1			
	Rachel	Chima				1
	Traci	Corbin		1		
	Sharon	Gaskin		1		
	Zach	Gilmore		1		
	Kenny	Griffin			1	
	Tiffani	Hinds			1	
	Jeanne	Hitchcock		1		
	Miatta	Jalaber			1	
	Missy	Lee		1		
	Gina	McAllister			1	
●	Jon	McFatter (P)			1	
	Mary	McKenzie				<u>1</u>
●	Juliana	Melara			1	
	Johanna	Plummer		1		
●	Renaee	Rountree		1		
	Joseph	Seabrook		1		
	Parnell	Smith		1		
●	Jerry	Sowell		1		
	Joe	Taylor			1	
	Richard	Williams		1		
●	Myrtis	Wynn		1		
		Total	1	12	7	2

Utilization Report for Direct Services

We reimburse contracted providers in each of the seven counties served. The information below shows the payment to School Readiness and VPK providers for direct services (slots) and compares the previous month.

SCHOOL READINESS		
	November 2022	December 2022
<u>School Readiness</u>	SR Slot Dollars \$1,428,721	SR Slot Dollars \$1,373,119
Payments to Child Care Providers for Direct Services (Slots)	Children Paid – 2,354	Children Paid – 2,380
VOLUNTARY PREKINDERGARTEN		
	November 2022	December 2022
<u>VPK Program</u>	VPK Payments \$475,661	VPK Payments \$395,475
Payments to Child Care for VPK services	Children Paid- 1609	Children Paid- 1603

1. CALL TO ORDER AND INTRODUCTION OF MEMBERS, GUESTS, AND STAFF – Tony Bennett for Jon McFatter

2. APPROVAL OF MEETING AGENDA – Tony Bennett for Jon McFatter

VOTE NEEDED: To approve the meeting agenda as presented.

Motion: To approve the meeting agenda as presented.

Motion By: Jerry Sowell

Motion Seconded By: Jeanne Hitchcock

Member/s Recusing from Vote: No

The motion carried.

3. ADOPTION OF CONSENT AGENDA ITEMS – Tony Bennett for Jon McFatter

3.1. Minutes: Board Meeting January 11, 2023 *(See minutes including voting conflict disclosure forms)*

3.2. Credit Card Transaction Report: December 2022 *(See credit card statements)*

3.3. Revenue and Expenditures *(See R&E through 12.31.2022)*

VOTE NEEDED: To approve the consent agenda as presented.

Motion: To approve the consent agenda as presented.

Motion By: Jerry Sowell

Motion Seconded By: Renae Rountree

Member/s Recusing from Vote: No

The motion carried.

COMMITTEE/FULL BOARD REPORTS – Suzan Gage for Jon McFatter

3.4. Executive Committee- Suzan Gage for Jon McFatter

4.1.1 Ad Hoc Committee for Information Technology (IT) Managed Services RFP

The coalition will release an RFP for Information Technology Managed Services and will need to form an ad hoc committee to score the submissions. Please let Suzan know if you would be willing to serve on the committee.

3.5. Finance Committee- Suzan Gage for Jerry Sowell

3.5.1. FY 2022 Audit Report_ Moss, Krusick, and Associates (MKA) reporting on FY 2022.

VOTE NEEDED: To approve the audit as presented.

Motion: To approve the consent agenda as presented.

Motion By: Jerry Sowell

Motion Seconded By: Renae Rountree

Member/s Recusing from Vote: No

The motion carried.

3.5.2. Annual Fiscal Monitoring FY 2021-22 (if available)

Report not available

3.6. Policy and Personnel Committee- Mary McKenzie

3.6.1. Gas Stipend Discussion Follow-up

No additional action is needed at this time.

3.7. Education and Program Committee-

No new information to present at this time.

5. EXECUTIVE DIRECTOR'S REPORT

5.1. Organization Update

5.1.1. ARPA Stabilization Funds

The Coalition has issued \$2,829,565 in ARPA Stabilization payments for December 2022.

Altogether we have issued \$7,474,675 dollars to help with childcare stabilization. This funding is for ALL childcare providers, regardless of contract status.

5.1.2. Additional Funding Request for School Readiness Services

The Coalition received the official notice of award (NOA) increasing our School Readiness allocation to \$119,172,163 which is an increase of approximately 3.5 million. We anticipate this will be enough additional funding to cover the projected deficit for the year.

5.1.3. Legislative Delegation Member's Visits

Suzan and Matt continue to meet with local legislative delegation members. Please let Suzan or Matt know if you would like to attend a site visit in your county with your local legislative member.

5.2. Service Numbers

5.2.1. School Readiness and VPK Enrollment Numbers and SR Waitlist (*See School Readiness and VPK Service Numbers and SR Waitlist*)

5.2.2. Contracted Providers & CLASS Scores (*See Contracted Providers and CLASS Scores*)

5.2.3. Education Services (*See Education and Child Services, Service Numbers*)

- 5.2.4. Media Coverage/Activity Events (*See Media Coverage*)
- 5.2.5. Child Care Resource and Referral Numbers (*See CCRR*)
- 5.2.6. Help Me Grow Service Numbers (*See Monthly HMG Data Snapshot*)
- 5.2.7. Inclusion and Mental Health Service Numbers (*See Child Services Numbers*)

5.3. Coalition Fraud Update – One case was submitted and is still under review.

5.4. Internal Monitoring-

The Coalition completed internal monitoring for three areas:

5.4.1 Child Care Resource and Referral

5.4.2 SR and VPK Child Eligibility

5.4.3 SR and VPK Provider Monitoring

6. DEPARTMENT OF CHILDREN AND FAMILIES REPORT

No new information at this time.

7. PUBLIC COMMENT- No public comments.

8. NEXT MEETING: March 8, 2023

9. ADJOURN- 11:35 am CT