

**DESCRIPTION OF INTENDED  
SINGLE SOURCE PURCHASE  
(PUR 7776)**

AGENCY: Early Learning Coalition of Northwest Florida

TITLE: ARPA Supply Building Initiatives Resources and Training

Short description of the commodity or service desired: Early Learning Director and Teacher trainings and resource supports for CLASS (Classroom Assessment Scoring System)

CONTACT

Name: Chelsea Ranew

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Internal tracking number, if any:

**Date posted: 1/10/2023    Last day for receipt of information: 1/30/2023**

This description of commodities or contractual services intended for purchase from a single source is posted in accordance with Sections 120.57(3) and 287.057(3), Florida Statutes (F.S.), and will remain posted for a period of at least 15 business days.

Commodity or Contractual Service Required (commodity or United National Standard Products and Services Code (UNSPSC), manufacturer, model, and description, as appropriate):

CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials

Quantity or Term (as appropriate):

Requestor (division, bureau, office, individual, as appropriate):

Early Learning Coalition of Northwest Florida

Performance and/or Design Requirements (e.g. intended use, function or application, compatibility, requirements; reference to policy, rule, statute or other act of the Legislature, etc., as appropriate):

Program Guidance 240.21 COVID – 19 Crisis Emergency Funding Assistance for Early Learning/Child Care Providers American Rescue Plan (ARP) Act Supply Building Initiatives

Intended Single Source:

Teachstone Training, INC.

Estimated Dollar Amount:

\$300,000

Justification for single source acquisition (what is necessary and unique about the product, service or source; steps taken to confirm unavailability of competition, as appropriate):

Teachstone is the single sole source provider for CLASS training programs and associated certifications. Including, but not limited to, CLASS® Training and Professional Development Programs, CLASS® On-Line Training and Professional Development Programs, CLASS Printed Materials. Teachstone is the single sole source provider of the authorized training/affiliate license program that allows individuals to provide licensed Teachstone training outside of their identified organization. Teachstone is also the sole provider of CLASS® printed and online materials including, but not limited to, those described at [www.teachstone.com](http://www.teachstone.com).

Approved By (names & titles, as appropriate, e.g., requestor, requestor management, information systems, budget, purchasing):

Suzan Gage, Executive Director

Sam Sweazy, Finance Director

Prospective vendors are requested to provide information regarding their ability to supply the commodities or contractual services described. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the commodities or contractual services are available only from a single source, the agency shall provide notice of its intended decision to enter a single-source purchase contract in the manner specified in Rule 60A-1.045, Florida Administrative Code, and section 120.57(3), F.S.